

OVERVIEW BOARD

WORK PROGRAMME

30TH MARCH 2010

This Work Programme consists of three sections: Items for future meetings (including updates); current Task Groups; and Task Group Reviews.

RECOMMENDATION: To consider and agree the work programme.

ITEMS FOR FUTURE MEETINGS (INCLUDING UPDATES)

Subject	Date of Consideration	Other Information
Forward Plan of Key Decisions and Anticipated Cabinet Reports (Split into 2 items) - <i>Permanent Items</i> -	Every Meeting of the Overview Board	The Forward Plan consists of Key Decisions which it is proposed will be taken over forthcoming months. Additional information is also supplied in relation to anticipated reports due to be considered by the Cabinet during 2009/2010.
Recommendation Tracker - <i>Permanent Item</i> -	Quarterly	A quarterly report monitoring the implementation of overview recommendations. The next tracker report will be due April 2010.
Overview Board Work Programme 2009-2010	Every Meeting of the Overview Board	This is to consider the agreed Overview Board Work Programme to anticipate how to approach the investigations.
Implementation of the Civil Parking Enforcement proposals	27 th April 2010 (written report)	At the meeting of the Overview Board 7 th July 2009 a draft Cabinet report on Civil Parking Enforcement was considered and it was resolved that the Head of Street Scene and Community be requested to report back to a future meeting on the implementation of the Civil Parking Enforcement proposals upon the conclusion of the Agency Agreement

		with the County Council.
Bromsgrove Planning Policy	30th March 2010 27 th April 2010	
Licensing Policy in Bromsgrove (link with Bromsgrove Planning Policy)	30th March 2010 27 th April 2010	
Overview & Scrutiny Proposal - Railway Station Development (Councillor Mrs. J. M. L. A. Griffiths)	30 th March 2010	
Community Involvement in the Democratic Process Task Group Update	Every Meeting of the Overview Board until completion.	Cllr Les Turner – Chairman of the task group, to give brief verbal update to each meeting. This is a proposed Task Group to consider ways to improve community involvement in the democratic process and preparations for Democracy Year 2010 – 2011.
The Worcestershire Older Peoples' Strategy	27 th April 2010 (written report) TBC	
The New Council House Accommodation	December 2010 TBC	
PPG17 Outturn	June 2010	At its meeting on 2nd June 2009, the Overview Board considered the PPG17 Outturn and Sports Hub Provision reports submitted to the Cabinet on 3rd June 2009. The Board resolved that further consideration be given to the issues

		in 12 months time in order to make an assessment of the delivery of services as outlined within the reports.
Sports Hub Provision	June 2010	Please see item above. This is linked to the PPG17 report.
The work of Countywide Home Improvement Agency & Countywide Housing Strategy	TBC	Report from the Strategic Housing Manager requested following Overview Board meeting on 2nd March 2010.

CURRENT OVERVIEW TASK GROUPS

Current Task Groups	Date Report Due	Other Information
Community Involvement in the Democratic Process Task Group	30 th March 2010	This is a proposed Task Group to consider ways to improve community involvement in the democratic process and preparations for Democracy Year 2010 – 2011.

OVERVIEW TASK GROUP REVIEWS

Task Group	Date of Review (when Task Group is due to reconvene)
Anti-Social Behaviour and Alcohol Free Zones	March 2010
Older People Task Group	March 2011

OVERVIEW BOARD MEETING SCHEDULE AND WORK PROGRAMME 2009/10

30th March 2010

The Overview Board (OB) is forward looking and plays a major part in the development of Council policy.

1. ITEMS FOR FUTURE MEETINGS (INCLUDING UPDATES)

1.1 Schedule of meetings and agenda items

See Appendix 1 - Schedule of meetings and agenda items.

1.2 Standing Items

The following items will be considered at regular intervals, as indicated.

- The Forward Plan

The Forward Plan consists of Key Decisions which it is proposed will be taken over forthcoming months. Additional information is also supplied in relation to anticipated reports due to be considered by the Cabinet during 2009/2010. The Forward Plan is to be considered at regular intervals, as indicated.

- Recommendation Tracker

A quarterly report monitoring the implementation of overview recommendations. Considered every quarter.

2. OVERVIEW BOARD TASK GROUPS

2.1 Current Overview Board Task Groups

See Appendix 2a - Current Overview Board Task Groups

2.2 Task Group Reviews

Consideration of the implementation progress of OB Task Group recommendations agreed by the Cabinet, considered by the reconvened Task Group.

See Appendix 2b - OB Task Group Reviews

Appendix 1 - Schedule of meetings and agenda items

Date of Meeting	Subject	Description	Witnesses Department and Leader Officers Community Partners etc	Decision Maker(s) / Decision Date	Possible Outcomes
30 th March 2010	Community Involvement in the Democratic Process Task Group	A report of the Head of Legal, Equalities and Democratic Services to agree the report and recommendations of the Community Involvement in the Democratic Process Task Group.	<i>Cllr L. Turner – Chairman of the Task Group</i>	<i>The Overview Board 5th Jan)</i>	
	Overview & Scrutiny Proposal - Railway Station Development (Councillor Mrs. J. M. L. A. Griffiths)				
27 th April 2010	The Worcestershire Older Peoples' Strategy To consider the Worcestershire Older Peoples' Strategy levels 3, 4 and 5.		<i>Hugh Bennett - Director Policy, Performance & Partnerships</i> <i>Keith Hoare - Joint Commissioning Officer, Joint Commissioning</i>	Worcestershire County Council & WPCT Cllr M Sherrey – BDC Cabinet Member for Vulnerable and Older People	

			<p><i>Unit, Worcester County Council T 01905 822631</i></p> <p><i>Catherine Driscoll – Head of Adult Social Care, Worcestershire County Council</i></p> <p><i>Peter Arch – Head of Joint Commissioning Unit, Worcestershire County Council</i></p>		
	<p>Implementation of the Civil Parking Enforcement proposals</p> <p>(written report)</p>	<p>A report on the future implementation of the Civil Parking Enforcement proposals upon the conclusion of the Agency Agreement with the County Council.</p>	<p><i>Cllr James Duddy – Cabinet Member for Economic Development, Retail Regeneration and Revenue Generation.</i></p> <p><i>Guy Revans Head of Environmental Services</i></p>	<p>The Cabinet</p> <p><i>Cllr James Duddy – Cabinet Member for Economic Development, Retail Regeneration and Revenue Generation.</i></p>	

	<p>Bromsgrove Planning Policy</p> <p>To consider the Council's planning policy framework the planning process and opportunities for local democratic influence over the development of local planning policies and strategies.</p>	<p>A report to consider the outcome of the peer review of planning.</p>	<p><i>Cllr Mrs J Dyer – Cabinet Member for Planning and Transport</i></p> <p><i>John Staniland - Executive Director/ Head of Planning & Regeneration Services</i></p>	<p>Cabinet</p> <p><i>Cllr Mrs J Dyer – Cabinet Member for Planning and Transport</i></p>	
	<p>Licensing Policy in Bromsgrove (link with Bromsgrove Planning Policy)</p> <p>To consider the Council's licensing policy and opportunities for local democratic influence over the development of local licensing policies and strategies.</p>	<p>To consider the linkages between the Licensing and Planning process of the council</p>	<p><i>John Staniland - Executive Director/ Head of Planning & Regeneration Services,</i></p> <p><i>Sharon Smith – licensing officer.</i></p>		
	<p>Community Involvement in the Democratic Process Task Group Report and Recommendations</p>	<p>A report of the Head of Legal, Equalities and Democratic Services to agree the report and recommendations of the Community Involvement in the Democratic Process Task Group.</p>	<p><i>Cllr L. Turner – Chairman of the Task Group</i></p> <p><i>Head of Legal, Equalities & Democratic Services</i></p>	<p><i>The Overview Board 5th Jan)</i></p>	<p>Agreement of the Community Involvement in the Democratic Process Task Group report and recommendations</p>

2010/2011 M. YEAR					
June 2010	PPG17 Outturn / Sports Hub Provision	At its meeting on 2nd June 2009, the Overview Board considered the PPG17 Outturn and Sports Hub Provision reports submitted to the Cabinet on 3rd June 2009. The Board resolved that further consideration be given to the issues in 12 months time in order to make an assessment of the delivery of services as outlined within the reports.	<i>John Godwin – Head of Leisure & Cultural Services</i>	<i>Cllr Roger Smith – Cabinet Member for Youth, Sports, Recreation and Culture</i>	
	Recommendation Tracker - <i>Permanent Item</i> - <i>Quarterly</i>	A quarterly report monitoring the implementation of overview recommendations. The next tracker report will be due October 2009.	<i>Head of Legal, Equalities & Democratic Services & Service Head(s) of relevant department(s)</i>	<i>Cabinet & delegated persons (see Scheme of Delegation)</i>	A recommendation may be deemed implemented and “case closed” or not implemented and referred to a future meeting of the OB for review or referred back the decision maker.
December 2010 (TBC)	The New Council House Accommodation	To consider the plans and options for the new Council House premises.	Cllr G. N. Denaro – Deputy Leader of the Council and Cabinet	Cabinet	

			Member for Resources.		
	<p>Council Procurement</p> <p>To consider the policy and procedures for Council procurement, including the Contract and Procedure rules and tendering policy</p> <p>(Task Group)</p>	<p>The Overview Board 2nd February 2010 resolved that a detailed review of the procurement arrangements be included in the Overview Board Work Programme for the year 2010/11.</p>	<p><i>Cllr G Denaro – Cabinet Member for Resources</i></p> <p><i>Jayne Pickering Executive Director</i></p>	<p>Cabinet</p> <p><i>Cllr G Denaro – Cabinet Member for Resources</i></p>	

Appendix 2a - Current OB Task Groups

Current Task Groups	Date Report Due	Other Information
Community Involvement in the Democratic Process	30th March 2010 27 th April 2010	The Task Group has been set up “To consider ways to improve community involvement in the democratic process and preparations for Democracy Year 2010 – 2011”.

Appendix 2b - OB Task Group Reviews

Task Group	Date of Review (when Task Group is due to reconvene)
Anti-Social Behaviour and Alcohol Free Zones	March 2010
Older People	March 2011